



6960 West Ridge Rd.
P.O. Box CC
Fairview, PA 16415-0829

814.474.1565
800.458.0552
Fax:814.474.2129

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ENVIRONMENTAL AND RECYCLE CONTENT

Flex-Y-Plan is committed to be as environmentally and people friendly as possible. Recycled content and recyclability are factors in Flex-Y-Plan's purchasing decisions and production processes.

In Flex-Y-Plan's manufacturing operations, all Federal and State laws are followed and standards are exceeded. Flex-Y-Plan has spent years looking for products that do not emit harmful emissions in operations. Flex-Y-Plan switched particleboard manufacturers to have a low emission prior to requirements. Flex-Y-Plan has spent considerable money to fully duct all operations to reduce considerably any harmful emissions to the environment and to employees working in the manufacturing operations.

Flex-Y-Plan switched to a wet process PVA adhesive in our process operations to reduce VOC emissions without sacrificing quality in the product. The PVA adhesive extensively reduces pollution.

Maximum use is made of non-volatile cleaning solvents in place of harmful emission type solvents, again, a Flex-Y-Plan standard not required by any Federal or State requirement.

Component parts of raw materials are reviewed for recycled content. Major components of our finished product are listed.

Fabric

Flex-Y-Plan's systems furniture offering, both Emphasys and System Four, require a lot of fabric. Over 95% of the fabric that Flex-Y-Plan offers to customers in standard fabric offerings is Guilford of Maine or Intek fabric. Guilford and Intek are committed to recycled fabric. The vast majority of fabric shipped on products is Guilford's FR-701 Polyester. FR-701 POLYESTER IS A 100% RECYCLED FABRIC. Other fabric offerings by Flex-Y-Plan are 100% recycled fabric.

Guilford's other fabric offerings and fabrics that Flex-Y-Plan offers as standard are in the process of becoming 100% recycled at this time.

More detailed information can be provided as requested on fabric offerings.

Painting/Coatings

Powder coatings are used extensively, but not exclusively, in place of solvent-based paints that emit harmful emissions and pollute the environment.

Steel – Plastic – Aluminum

Flex-Y-Plan uses steel in frames of panels, pedestals, and other locations that contains recycled steel products. Steel is a commodity product that is difficult to establish exact percent of the recycled products. Major suppliers of steel and steel products state that virtually all steel contains recycled steel.

Plastic and aluminum is similar to steel. Aluminum cans that once contained soda are probably included in the aluminum trim of our panels or in the connecting legs of our systems. Our major suppliers of these say there is recycled product, but in any final product that Flex-Y-Plan receives it is impossible to determine the percent of recycled product.

Particleboard

Flex-Y-Plan utilizes Tafisa, Inc. particleboard in its manufacturing process, although not exclusively. Tafisa's particleboard is produced only with 100% recycled and recovered wood fibre. Flex-Y-Plan has experimented with "straw board" and manufacturers some products with straw board and will be doing more with straw board in the future as it becomes more readily available.

Shipping Materials

Cardboard and wood are two major components of our packing. Primary consideration is that product is received in good condition to our end users. A secondary consideration is that cardboard is recycled prior to arriving at Flex-Y-Plan and can be recycled. Wood is fully reusable as it is received at the job site if the customer chooses. Most cartoning that Flex-Y-Plan uses for shipping purposes are a minimum of 35% recycled content.

Health & Safety Issues

Flex-Y-Plan accomplishes safety training for all production employees to prevent accidents and to prevent injury with a high success rate. Part of the process of training is training on fire extinguishers and how to use them. Flex-Y-Plan exceeds OSHA requirements for training and health issues at the workplace.

Employees receive periodic hearing tests.

Hazardous Waste

Flex-Y-Plan does not have hazardous waste and intends to not have hazardous waste.

Recycling of Scrap

All metal that is scrap and is produced in Flex-Y-Plan's manufacturing process is recycled.

Product Lines with Recycled Content

Product lines with re cycled content include all Flex-Y-Plan series of products:

Emphays Systems Furniture
System 4 Systems Furniture
Modular Furniture Products
 Factors
 Surround
 Alternatives
Palisade